



## Life Insurance Claim – Beneficiary’s (Claimant) Statement

First Name of the deceased \_\_\_\_\_

Last Name of the deceased \_\_\_\_\_

Policy Number \_\_\_\_\_

### Section 1 – Beneficiary’s (Claimant’s) Information

In what capacity are you making this claim?

Beneficiary  Executor/Liquidator  Trustee  Assignee  Other (specify): \_\_\_\_\_

**The Social Insurance Number or Business Number is required for reporting of interest and/or other tax reporting requirements.**

If you are a beneficiary making this claim, please provide your Social Insurance Number (SIN) \_\_\_\_\_

If you are a representative of an estate making this claim, please provide the deceased insured’s SIN \_\_\_\_\_

If you are a representative of a corporate beneficiary, please provide the Business Number used for tax purposes \_\_\_\_\_

If you are a trustee making this claim on behalf of a beneficiary, please provide the beneficiary’s SIN \_\_\_\_\_

Your business is located in Quebec, please also provide the Quebec Business Number \_\_\_\_\_

First Name of the beneficiary \_\_\_\_\_

Last Name of the beneficiary \_\_\_\_\_

Date of Birth (DD/MM/YYYY) \_\_\_\_\_

Address of the beneficiary \_\_\_\_\_

City/Town \_\_\_\_\_

Province \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone - Home \_\_\_\_\_

Telephone – Work \_\_\_\_\_

Telephone – Cell Phone \_\_\_\_\_

Relationship to insured \_\_\_\_\_

Gender:  F  M

Claimant’s Name (if different from the beneficiary’s) \_\_\_\_\_

Claimant’s Telephone \_\_\_\_\_

Claimant’s Complete Address \_\_\_\_\_

Claimant’s e-mail address \_\_\_\_\_

### Section 2 – Deceased’s Information

1. Name of deceased : \_\_\_\_\_

Date of birth : (DD/MM/YYYY) \_\_\_\_\_

Date of death : (DD/MM/YYYY) \_\_\_\_\_

2. Complete address where person was residing at time of death : \_\_\_\_\_

3. Name and address of personal physician(s) or family doctor(s) consulted by the insured in the last 5 years preceding death :

Name : \_\_\_\_\_ City : \_\_\_\_\_ From which date : \_\_\_\_\_

Name : \_\_\_\_\_ City : \_\_\_\_\_ From which date : \_\_\_\_\_

Did the deceased use any form of tobacco or product containing nicotine?  Yes  No  Unknown

If yes, specify dates : \_\_\_\_\_

4. Cause of death: \_\_\_\_\_

5. Was the death accidental?  Yes  No  Unknown

(If death was accidental, attach coroner’s report. Do not wait for the coroner’s report to send other documents.)

6. Date the health of the deceased started to decline : (DD/MM/YYYY) \_\_\_\_\_

7. Date first treatments related to cause of death were received : (DD/MM/YYYY) \_\_\_\_\_



8. Place of death :  Home  Hospital  Nursing Home  Other (specify): \_\_\_\_\_

9. Did death occur in Canada?  Yes  No

**If the death occurred outside of Canada or the U.S.A., Form 4765-00A Foreign Death Questionnaire must also be completed.**

10. Did the deceased consult any physician in the past three (3) years?  Yes  No  Unknown

Was the deceased hospitalized within the past three (3) years?  Yes  No  Unknown

Name and Address of Physician or Hospital	Date/Duration	Reason

**Section 3 – Beneficiary’s (Claimant’s) Authorization & Acknowledgement**

Choose one of the following options (if no choice is made, the cheque will be sent to the advisor):

- Direct Deposit (see attached form named *Direct Deposit Authorization*)  Mail cheque to address indicated in Section 1
- Send cheque to the Assumption Life advisor  Invested in Assumption Life’s diversified products\*

**\*A financial advisor will contact you shortly to guide you towards the solution that will best meet your needs.**

**Declaration of tax residence for the beneficiary (claimant)**

Please indicate all of the options that apply to you in respect to Section 1 of this form.

**I am a tax resident of Canada.** If you ticked this box, give your social insurance number. Social insurance number \_\_\_\_\_

**I am a tax resident or a citizen of the United States.**

If you ticked this box, give your taxpayer identification number (TIN) from the United States. TIN from the United States \_\_\_\_\_

If you do not have a TIN from the United States, have you applied for one?  Yes  No

**I am a tax resident of a jurisdiction other than Canada or the United States.**

If you ticked this box, give your jurisdictions of tax residence and taxpayer identification numbers. \_\_\_\_\_

If you do not have a TIN for a specific jurisdiction, give the reason using one of these choices:

Reason 1 : I will apply or have applied for a TIN but have not yet received it.

Reason 2 : My jurisdiction of tax residence does not issue TINs to its residents.

Reason 3 : Other reason.

For this form, "other reason" is enough. However, you still have to tell your financial institution the specific reason.

Jurisdiction of tax residence	Taxpayer identification number	If you do not have a TIN, choose reason 1, 2, or 3.

**\*For Assignee,** you will be required to complete a *Declaration of Tax Residence for Entities- Part XVIII and Part XIX of the Income Tax Act.*

This form will be provided to you upon reception of this claim.

I hereby confirm that the information contained in this claim form is true and complete to the best of my knowledge.

I hereby authorize Assumption Life to access, copy and review any files in its possession relating to the deceased for the purpose of investigating and processing the deceased’s life insurance claim. I also authorize the use of the social insurance number with respect to this claim.

I hereby authorize any healthcare provider or professional, medical organization, insurance company, reinsurer, the investigation and credit reporting agencies, worker’s compensation board, and any other person and private or public organization or institution to disclose any personal or health information, records or knowledge about the deceased to Assumption Life, its employees, its reinsurers or to any agency acting on behalf of Assumption Life for the purpose of investigating and processing the insurance claim related to the deceased.

I understand and acknowledge that in the event there is reasonable suspicion of or any evidence of fraud or abuse regarding the claim, Assumption Life will have the right to use and exchange any information related to the claim with any relevant regulatory, investigative or government body, any healthcare provider or professional or medical organization, insurance company or reinsurer, the policyholder, my employer or any other party as provided by law for the purpose of investigating any such fraud or abuse. I agree that a photocopy of this authorization & acknowledgement is as valid as the original.

\_\_\_\_\_  
Beneficiary’s signature (Claimant)

\_\_\_\_\_  
Date (DD/MM/YYYY)

## Instructions for completing the claimant's statement

### **If the policy is payable to a named beneficiary or beneficiaries**

- a. This statement must be completed by the named beneficiary. If there is more than one named beneficiary, all beneficiaries must sign the statement and provide their addresses. If preferred, separate forms will be supplied upon request.
- b. If any named beneficiary is a minor, this statement must be completed, on behalf of the minor beneficiary, by the guardian or other person authorized by law. A certified copy of the Letters of Guardianship must be submitted (when applicable).
- c. If any named beneficiary is deceased, proof of death must be provided.
- d. If the beneficiary is the estate of the life insured, this statement must be completed by the deceased's executors named in the will, and a notarial copy of the will must be provided. In the province of Quebec, a certified copy of the notarial will is required. If there is no will, this statement must be completed by the administrator of the deceased's estate, and a notarial copy of the Letters of Administration must be provided. In Quebec, this statement must be completed by the heirs of the deceased, and a Declaration regarding Heirs must be submitted.

### **If the policy has no designated beneficiary and the owner of the policy is the deceased**

If no beneficiary survived the deceased, this statement must be completed by the deceased's estate.

- a. If the deceased left a will, this statement must be completed by the deceased's executors named in the will, and a notarial copy of the will must be provided. In the province of Quebec, a certified copy of the notarial will is required.
- b. If the deceased did not leave a will, this statement must be completed by the administrator of the deceased's estate, and a notarial copy of the Letters of Administration must be provided. In Quebec, this statement must be completed by the heirs of the deceased, and a Declaration regarding Heirs must be submitted.

### **If the policy has no beneficiary and the owner of the policy differs from the deceased**

- a. If no beneficiary survived the deceased, this statement must be completed by the owner of the policy, if living. If the owner is also deceased and left a will, this statement must be completed by the owner's executors named in the will, and a notarial copy of the will must be provided. In the province of Quebec, a certified copy of the notarial will is required.
- b. If no beneficiary survived the deceased and the owner of the policy is deceased and left no will, this statement must be completed by the administrator of the owner's estate, and a notarial copy of the Letters of Administration must be provided. In Quebec, this statement must be completed by the heirs of the deceased, and a Declaration regarding Heirs must be submitted.

### **If the policy is assigned**

This statement must be completed by the assignee and the beneficiary. Payment will be made jointly to the beneficiary and the assignee.

### **Claimant's Social Insurance Number (SIN)**

The claimant's SIN is being requested in cases where we would pay \$50 or more of interest on the death benefit amount. If the estate of the deceased is the claimant, the deceased's SIN is required. If the estate of the owner is the claimant, the owner's SIN is required. If you do not wish to provide your SIN, we will contact you in the event that it's absolutely necessary.

If you are a US person in regards to US tax purposes and the benefits payable are greater than \$50,000.00 (fifty thousand dollars), your US Taxpayer Identification Number (TIN) is required in accordance with the US Foreign Account Tax Compliance Act (FACTA).

**Direct Deposit Authorization****Identification**

First and last name of Beneficiary : \_\_\_\_\_ Policy number: \_\_\_\_\_

Address : \_\_\_\_\_ Telephone: \_\_\_\_\_  
\_\_\_\_\_**Banking Information****Please attach a blank cheque marked "VOID" or a copy of the banking information**Name of Financial Institution:  
\_\_\_\_\_Address of Financial Institution : \_\_\_\_\_  
\_\_\_\_\_**Authorization**

I hereby authorize and request Assumption Life to credit payments due to me to my account following the banking information attached.

This authorization may be cancelled at any time upon written notice by me.

**Date & Signature**\_\_\_\_\_  
Account Owner Signature\_\_\_\_\_  
Date (DD/MM/YYYY)\_\_\_\_\_  
\*Title

\*If the Owner is a body corporate (corporation, association, etc.), the signature and title of the authorized individuals are required.